

1 **APPROVED FEBRUARY 17, 2000**

2
3 **Library of California Board Minutes**

4
5 **Wyndham Palm Springs Hotel**
6 **888 Tahquitz Canyon Way**
7 **Palm Springs, California 92262-6777**

8
9 **November 11-12, 1999**

10
11 **CALL TO ORDER, INTRODUCTIONS**

12 Board President James R. Dawe convened the regular Library of California Board
13 Meeting on November 11, 1999 at 1:13 p.m. in the Wyndham Palm Springs Hotel. A
14 quorum was present, including the following:

15 President James R. Dawe, Vice-President Victoria F. Fong, Maurice Calderon,
16 John Kallenberg, Joanne Kennedy, Mary I. Purucker, Mike Spence, Susan Steinhauser,
17 and Sally Tuttle.

18 Absent were Nolan Frizzelle, Ed E. Harris, Patricia T. Otstott and Kim Wang.

19 Absent also from the November 12, 1999 afternoon session were Maurice
20 Calderon and Mike Spence.

21 President Dawe welcomed Board Members, staff and audience to Palm Springs
22 and asked for introductions of everyone present.

23 **ADOPTION OF THE AGENDA**

24 *It was moved, seconded (Fong/Kallenberg) and carried unanimously that the*
25 *Board adopt the agenda as modified.*

26
27 **APPROVAL OF MINUTES**

28 *It was moved, seconded (Spence/Fong) and carried unanimously to approve the*
29 *draft minutes of the August 12, 1999 Board Meeting as amended.*

CALENDAR YEAR 2000 MEETING SCHEDULE AND LOCATIONS

In addition to the Proposed 2000 Board Meeting Schedule, Board members agreed that meeting in Los Angeles in February was an opportune time to meet with the National Commission on Libraries and Information Science (NCLIS), since the NCLIS Board is scheduled to be in California at that time.

Board members discussed Lake Tahoe, Orange County and Santa Barbara as possible locations for future meetings and agreed to have staff choose the two most appropriate locations for the months of June and August.

Calendar year 2001 recommendations came from Member Sally Tuttle for a June meeting at the Ironstone Winery conference facility just outside the town of Murphys in the Motherlode area, and from Member John Kallenberg who suggested that the Board meet in the Heartland Region (SJVLS) in late February.

BOARD PRESIDENT'S REPORT

President Dawe prefaced his report by asking everyone to stand for a moment of silent prayer in honor of Veterans Day.

President Dawe reported that the Governor signed SB 3 on October 8, 1999, the California Reading and Literacy Improvement & Public Library Construction and Renovation Bond Act of 2000, a \$350 million bond. He stated that Proposition 14 (SB 3) will be on the March 7, 2000 ballot. A campaign committee, "Californians for Literacy and Community Libraries," has been established. Dawe stated that he was asked to and will participate in that effort and will be doing so as an individual, not on behalf of the Library of California Board.

1 Dawe stated that since the last Board Meeting, he had appointed a Nominating
2 Committee, Joanne Kennedy (Chair) and Sally Tuttle for the election of year 2000 Board
3 Officers and that a report will be made later.

4 Dawe reported that he attended the Assembly Select Committee on Adolescence
5 Public Hearing hosted by Assemblymember Susan Davis in San Diego. Bessie Condos
6 Tichauer, Children & Youth Services Consultant, Assemblyman Howard Wayne, Senator
7 Deirdre “Dede” Alpert, San Diego City Council Member Christine Kehoe and Library of
8 California Board Member Susan Steinhauser also attended.

9 Dawe reported that he contacted representatives from the National Commission on
10 Libraries and Information Science (NCLIS) for a joint activity with the Library of
11 California Board in February 2000.

12 Dawe reported that he participated in the interview process for the Library of
13 California Director; Dr. Starr will report the results of that process in the Chief Executive
14 Officer’s Report.

15 Dawe reported that a thank you letter was sent to Mattie Taormina for her service
16 to the Board.

17 Dawe reported that San Diego Public Library is participating in a pilot program
18 related to the Library Awareness Campaign. Joe Burroughs of Specialized Media
19 Services & Promotions arranged for public service spots on various television stations and
20 asked Dawe to participate in one of those announcements.

21 **CHIEF EXECUTIVE OFFICER’S REPORT**

22 Dr. Kevin Starr, State Librarian of California, honored Barbara Will, Network
23 Coordinator, as the “Intellectual Architect of the Library of California” and praised her
24 work, dedication and professionalism. Starr announced Will as the new Program Designer

1 in the California Research Bureau, where she will coordinate the design and assembly of
2 new information programs and services equivalent to the Library of California, that the
3 State Library can provide to its state government clientele.

4 Dr. Starr then welcomed Diana Paque as the new Director of the Library of
5 California, stating that she is a very distinguished administrator and has played an
6 extraordinarily proactive role throughout the process of the evolving Library of California
7 program.

8 In her acceptance, Paque spoke of her vision for the Library of California and the
9 importance of continuing to provide public awareness.

10 Will commented on her work with the formation of the Library of California and
11 how she now envisions the prospects of a new challenge in the California Research
12 Bureau.

13 Starr concluded his report stating the State Library continues to work with the
14 Japanese-American Rights Initiative, that he accepts as many speaking engagements as
15 possible to inform the public about the Library of California, the Library Construction
16 Program and other statewide library initiatives, and that he has made as many as 25
17 appearances throughout the state since the last Board meeting in August.

18 **PRESENTATION ON “THE LIBRARIES OF CALIFORNIA”**

19 Anne Marie Gold, Executive Director of the Stanford-California State Library
20 Institute on 21st Century Librarianship, gave a Power Point presentation on libraries of all
21 types in California: academic, public, school and special. The presentation included
22 information on the strengths of the multitype diversity of libraries in California. A
23 question and answer discussion followed on the types of libraries, their collections, their

1 characteristics, their funding sources, budgets, statistics, program design, governance and
2 policy issues.

3 **PUBLIC AFFAIRS REPORT**

4 Robert Daseler, Public Affairs Officer, reported on the most recent Library of
5 California article in the October 1, 1999 issue of Library Journal, and other public
6 information efforts. He stated that a San Diego Union Tribune columnist had developed
7 an article about the “Shades of California” project (the gathering of photographs of people
8 in various communities throughout the state) with the assistance of Al Bennett, Literacy
9 Specialist and Rural Programs Development Consultant. Daseler emphasized the
10 importance of the San Diego Tribune and like news publications and other media that are
11 instrumental in reaching the people of California, as well as major news sources such as
12 the Los Angeles Times.

13 Starr stated that a quarterly magazine and a monthly newsletter are in the planning
14 stages in order to expand upon communication and information sharing and to raise the
15 visibility of the Library of California program. Discussion followed on the concept of
16 these publications to come before the Board at a later time and their importance to the
17 Library of California.

18 **LIBRARY OF CALIFORNIA BOARD GOALS AND OBJECTIVES PLANNING**

19 Vice President Victoria Fong reported that committees are working on goals and
20 objective planning drafts. Fong and Liz Gibson, Bureau Chief, Library Development
21 Services, met with Marilyn Snider, who will serve as Facilitator, and developed a plan for
22 a half-day session at the February 2000 meeting. The full Board will work on a Mission
23 Statement, Goals and Objectives for adoption in August 2000.

1 **ELECTION OF YEAR 2000 BOARD OFFICERS**

2 Member Joanne Kennedy, Nominating Committee Chair for election of Board
3 Officers for the year 2000, reported the actions of the Nominating Committee.

4 **It was moved by the Nominating Committee (Kennedy) and carried**
5 **unanimously that the Library of California Board elect James R. Dawe as**
6 **President and Victoria F. Fong as Vice President of the Library of California**
7 **Board for the year 2000.**

8
9 **LEGISLATION**

10 Barbara Will, Networking Coordinator, reported on the following State and
11 Federal legislative issues.

12 **State Legislation:**

13 ➤ SB 3, the California Reading and Literacy Improvement and Public Library
14 Construction and Renovation Bond Act of 2000, was signed by the Governor and goes on
15 the March 7, 2000 ballot. \$350 million is designated for public library construction and
16 renovation with two priorities, the first being cooperative joint-use library facilities
17 involving a public library and a school, and the second being public library construction
18 and renovation.

19 ➤ The Governor vetoed SB 927, which would have provided \$1.2 million to
20 microfilm endangered California newspapers. However, Will stated that the Governor's
21 veto message indicates that \$1.2 million may be added to the Governor's January 2000
22 budget proposal for the State Library to address this need.

23 ➤ SB 571, \$375,000 for the Families For Literacy (FFL) program, was also vetoed
24 by the Governor.

25 Will reported that ECTL, the Education Council on Technology and Learning, set
26 up to administer state funds for school technology was disbanded and is now re-formed.

Will stated that ICTL, the Industry Council on Technology and Learning, the companion to ECTL for private industry, had also disbanded, but since ECTL had reinstated, the ICTL council may also re-form. ICTL was influential in getting the Library of California Act passed, and Will indicated the possibility of continued support from private corporations through the resurgence of the ICTL council.

Federal Legislation:

➤ The Library Services and Technology Act (LSTA) funding level in the federal budget for this past year was at \$166 million. For this year, the presidential budget proposed \$154 million, the House proposed \$149.5 million, and the Senate proposed \$154.5 million. The President included in his budget \$5 million for a digital library at the National Library of Medicine. The House-Senate Conference Committee came out with \$163 million; however, the increase was largely for earmarked projects.

➤ The Istook Amendment, that would add a filtering requirement for any library or school that received federal funds for the acquisition or operation of computers accessible to minors, was removed when it reached the House-Senate Conference Committee. Its current status is pending the outcome of the new budget.

➤ Additional LSTA funds were awarded at the federal level, and the Pala Band of Mission Indians in San Diego County received one of the \$64,000 grants that provides access to a computerized network and staff training.

➤ \$2 million for five competitive grants came to California libraries for the \$10 million in LSTA set aside at the national level.

CALIFORNIA LIBRARY LITERACY SERVICE AND FAMILIES FOR LITERACY

Carole Talan, Literacy Programs Coordinator, reported on the Comparative Summary Statistics in Exhibits A-E compiled for California Library Literacy Service

(CLLS) and Families For Literacy (FFL). Question and answer discussions followed. Spence asked about tracking: how many people start the program; how long does it take to meet their goals; do they meet their personal goals; how many drop out of the program and come back; how many are repeat people? How many move away, have to drop out of a program and start up again somewhere else? How many go straight through the process, or how many begin, have an interruption, and then restart?

Talan stated that individuals in programs on a statewide basis have not been tracked and that individual programs keep a case management file on each adult learner in their program. The State does not receive names of program participants; however, Talan stated that a major evaluation of the entire program is being considered at the present time and that tracking criteria could be included in the evaluation.

Talan continued the report with an explanation of the Matching Funds in Exhibit F and the Source of Funds in Exhibit G as certified by each library jurisdiction. Exhibit H, Talan explained, includes libraries participating in CLLS past and present, those libraries that left CLLS and returned and the percentage of libraries that have never participated in CLLS.

CALIFORNIA LIBRARY SERVICES ACT TRANSITION

Equal Access Program

Tom Andersen, CLSA Program Coordinator, reported that the CLSA Transition Committee asked staff to review the Equal Access reporting element to determine whether or not Systems should be required to provide that information as previously required in their annual Plans of Service. Andersen reported that staff recommends that Systems not be required to include the information when preparing their 2000/01 Plans of Service,

1 unless there has been significant change since 1998/99 in a System's provision of the
2 Equal Access Program.

3 **System Reference Program**

4 Sandy Habbestad, CLSA Program Analyst, reported that the 1998/99 System
5 Annual Reports have been received. She explained the compilation of information
6 displayed in the Board packet exhibits and the letter requesting Serra Cooperative Library
7 System to file a Supplemental Plan of Service for its Interlibrary Reference Component.

8 **System Communications and Delivery Program**

9 Habbestad reported that each System is required to annually adopt two
10 performance objectives for System Communications and Delivery and then presented
11 various aspects of information compiled in Board packet exhibits.

12 **System Advisory Board (SAB) Program**

13 Habbestad reviewed the compilation of the 1998/99 System Annual Reports. She
14 stated that System Advisory Board Members will have the opportunity to make
15 presentations to the Library of California Board on behalf of their SABs and on their
16 advisory roles at tomorrow's meeting. A luncheon will follow to honor SAB Members for
17 their commitment to libraries and to recognize their achievements.

18 **Consolidations and Affiliations**

19 Andersen reported that he has not received any notifications of proposed
20 affiliations of independent public libraries with Systems. However, he reported that the
21 Larkspur Public Library has indicated interest in joining the North Bay Cooperative
22 Library System.

LIBRARY OF CALIFORNIA BUSINESS

Operations

Liz Gibson, Bureau Chief, Library Development Services, reviewed documents in the agenda packet and noted that an updated Regional Contacts chart would be sent to the Board. Gibson stated that the Library of California Regulations would be submitted to the Board pending their adoption.

Gibson reported on Library of California local assistance allocations for 1998/99 through 1999/2000 and distributed to the Board copies of state operations expenditures by category of activity. Gibson stated that the Department of Finance indicated that it might be possible to carry over the \$355,000 balance in the 1998/99 FY State Operations funds to FY 1999/2000. Gibson stated that the State Librarian was considering requesting that that funding be put into Local Assistance funds, a one-time increase to Local Assistance that could take 2-3 months of paperwork, and she indicated that the funds should be expended this fiscal year.

Gibson concluded her report by recognizing the Board's accomplishments as listed in the "Library of California Summary of Accomplishments, First 10 Months," dated November 1999 in the Board packet. Dawe suggested that it would be helpful to show in the Summary of Accomplishments the number of people affected wherever possible.

Support Services: Library of California Telecommunications

Mark Parker, Assistant Bureau Chief, Library Development Services, prefaced his introduction of Joan Frye Williams, Information Technology Consultant, with the following statements. Ms. Williams had made a report to the Board in April 1998 regarding various link systems projects funded under CLSA and LSTA.

1 Parker reviewed the background that led to the September 24, 1999 study produced
2 by Williams. In order to best develop a virtual statewide catalog, Parker stated that Part I
3 of Williams' current study focuses on an analysis of Z39.50 projects, and
4 recommendations and specific actions that might be taken to support the virtual statewide
5 catalog effort. Parker continued that Part II of her report looks at a variety of issues
6 related to the extension of these projects, the implementation of actual interlibrary loan
7 and access models and the possible issues related to patron authentication and other
8 elements yet to be determined. He continued that Williams' analysis looks at Z39.50
9 problems and what needs to be done overall to integrate various program elements,
10 including Z39.50, into a larger picture of where the Library of California could go with its
11 technology program.

12 Williams' report, "Linked Systems Study Update with Recommendations for the
13 Future, Phase I," Exhibit B, focuses on the State's role in supporting the development of a
14 Library of California Technology Infrastructure. Williams credited individual library
15 jurisdictions for their continued contributions of considerable time, money and staff
16 attention to resource sharing efforts in California.

17 Williams gave an update on the results of ongoing Library of California projects
18 and programs. She addressed the cultural problems, moving the culture of cooperative
19 library service out of the library where it is controlled by professionals and by people who
20 are managed by professionals, and putting that seek-and-retrieve resource sharing process
21 into the hands of the average citizen. Williams stated that identifiable obstacles to the
22 Library of California's success are cultural challenges rather than technological obstacles.
23 These cultural challenges center on two specific points: 1) that the Library of California is
24 asking for a serious change from a controlled environment to an open environment,

1 whereby the trained library professional may feel the job performed on behalf of a patron
2 is of a higher quality than the patron can do on a self-service basis, and 2) that the libraries
3 in this State are not monolithic, that every library is at a different point of development
4 and innovation. Williams emphasized the need for a programmatic approach that brings
5 everyone along equitably.

6 Williams reported that California is making steady progress towards the creation of
7 a virtual catalog for resource sharing purposes, and that libraries have progressed from
8 feasibility studies to practical implementation of linking technology on a regional basis.
9 She stated that implementation problems for some Linked Systems Projects were not
10 serious enough to warrant change in the overall statewide database strategy.

11 Williams recommended that the Library of California continue to fine tune
12 projects, and during their progression, she recommended documenting and sharing
13 implementation experience and addressing specific problems on a systematic basis. She
14 also recommended that the Library of California look beyond the virtual catalog, explore
15 interlibrary loan management, materials delivery, patron authentication, electronic
16 collections and self-service electronic borrowing. Williams recommended further that the
17 Library of California continue to invest in resource sharing technology at several levels so
18 that whatever their current stage of development, no libraries are left behind.

19 Audience members expressed the need for continued support for linked systems
20 and to include a funding mechanism for a delivery component and for training.

21 Dawe thanked Williams for presenting the report in terms he could understand and
22 for emphasizing the end user. Dawe asked about the process from this point of Williams'
23 report. Parker stated that the report would be distributed to the field and put on the
24 Library of California Website.

1 In her final comments, Williams stated that: 1) What's already been done, the
2 investments made, the initiatives taken are moving forward well, and she recommended
3 that the Library of California continue along that line; 2) These initiatives don't exist in
4 isolation, however, and are part of a bigger picture where some weak links were identified
5 and Williams made recommendations in order to guarantee overall success; and that 3) the
6 Library of California invest not only in technology, but that we deliver real service to real
7 people. Williams stressed the need to look at involving the actual benefit to people from
8 this service in both evaluation and perhaps even the design of the service being delivered
9 so that the Library of California does not just end up doing technology projects, that
10 libraries really do a service.

11 Regarding the "delayed telecommunications study" on the July 1999 Timeline,
12 Parker stated that this is still awaiting a report from the Gates Learning Foundation and
13 when it is received, the study will be presented to the Board with recommendations made
14 at that time. Parker stated that Gates would be in the process of installing computer
15 systems in January 2000. Parker hopes that by the February 2000 Library of California
16 meeting he will have enough information to give the Board an overview of what Gates has
17 done and what Gates perceives as world telecommunications issues in California.

18 Dawe directed the meeting return to Regulations.

19 **Regulations for the Library of California Act**

20 Barbara Will reported on the progression and completion of work by the Board on
21 the Library of California Regulations to date. Will reported that no comments were
22 received by the end of the second 15-day comment period, October 12, 1999. Will
23 reported that the legal review provided by McDonough, Holland & Allen and the State
24 Library's legal counsel recommended no changes be made to the Regulations. Will stated

1 that staff now recommends submission of the Modified Regulations as revised at the
2 August Board Meeting, Exhibit A, to the Office of Administrative Law as Regulations on
3 behalf of the Board.

4 **It was moved, seconded (Steinhauser/Fong) and carried unanimously that the**
5 **Library of California Board direct its Chief Executive Officer to submit the**
6 **proposed regulations (Text of Modified Regulations, as released for public**
7 **comment on September 20, 1999) to the Office of Administrative Law.**

8
9 Will stated that the Regulations will be renumbered due to the elimination of one
10 Regulation by the Board, and that the Regulations will then be submitted to the Office of
11 Administrative Law (OAL). OAL has 30 days to review; the Regulations would become
12 effective January 1, 2000 or shortly thereafter, and Will stated that she will compile a list
13 of outstanding issues for the February 2000 Board Meeting.

14 Dawe directed the meeting continue with Support Services.

15 **Support Services: Library of California Telecommunications**

16 Kallenberg asked Parker, in the interest of time, to brief the Board on items of
17 significant importance not listed in the text material provided in the Board packet. Parker
18 stated that Z39.50 software grants continue to build out the infrastructure of catalogs
19 online. Parker reported that fifteen grants were awarded in Cycle One; fourteen additional
20 grants were awarded in Cycle Two for a total of \$217,500 committed to Z39.50
21 infrastructure. Parker stated that the Library of California is in the process of revising the
22 grant documentation and incorporating some elements that needed clarification. Parker
23 reported that another cycle of grants would be launched without a closure date. Based on
24 Committee recommendations, Parker stated that there does not appear to be any need to
25 close applications on any particular date at this point.

1 **CLSA Statewide Communications and Delivery Program**

2 Parker stated that there was nothing further to report in addition to the information
3 provided in the Board packet.

4 **Statewide Information Databases**

5 Kallenberg called upon Parker and Ira Bray, Electronic Resources Consultant, for a
6 joint presentation. Bray noted that some of the findings from the pilot, Exhibit C, Access
7 to Environmental Information Project, Final Report, parallel some of the experiences with
8 the RAND California Trial. To develop an environmental information project electronic
9 resource for multitype libraries in California, Parker reported on the recommendation
10 before the Board that the Library of California continue to fund out of its resources a
11 project that was started under the Library Services and Technology Act funds.

12 Kallenberg stated that the Support Services Committee concurs with the report and
13 moved to allocate FY 1998/99 Library of California funds for support of the
14 Environmental Information Program until the February 2000 meeting.

15 Member Mike Spence asked about the low usage of the site, about users wanting a
16 full text database, and wanted to know how those two issues were going to be
17 accommodated. Dawe was concerned whether or not the Library of California is the right
18 place to develop such a topical website, Exhibit A, Environmental Information Project,
19 excerpt from full report, p.12, last paragraph. Dawe and Spence expressed concern
20 regarding political ramifications, Exhibit A, p. 12, first paragraph, last line, under Building
21 Community. Kallenberg presented specific supporting information to clarify previously
22 stated concerns. Spence asked staff to outline the goals of the program and the criteria
23 that will be used to determine whether or not the program will be recommended to
24 continue at the end of the 18-month cycle.

1 Parker responded that criteria to determine continuance of the database program
2 would include measuring the typical use of tools on the web server, that goals would have
3 to be developed for the timeframe, and that there would be an evaluation component built
4 into the project. Parker stated further that the “CDL/LoC Access to Environmental
5 Information Project,” report (Exhibits A, B & C) was one of the better evaluations of an
6 LSTA project. Parker indicated that this evaluation is a potential way of evaluating next
7 year’s project and would provide comparative data to look at successes between last year
8 and this year.

9 In taking on the responsibility of the State Data Coordinator, Parker stated that we
10 lack the tools to appropriately evaluate electronic resources and the public’s use of them.
11 Gibson suggested and Parker agreed that evaluative comments would be made available at
12 the February 2000 meeting. Kallenberg recommended that the Board move forward in
13 support of the project, to not have disruption of service. Board Vice President Victoria
14 Fong supported the motion.

15 Dawe indicated concerns regarding the language that sounded “political” in
16 Exhibit A. Kallenberg recommended moving forward with the motion and working on
17 resolving problems expressed for the February 2000 meeting.

18 ***It was moved, seconded (Spence/Steinhauser) and carried by a vote of 7 yeas and***
19 ***2 nays (Kallenberg/Fong) to table the motion that the Library of California***
20 ***Board direct its Chief Executive Officer to allocate FY 1998/99 Library of***
21 ***California funds not to exceed \$350,000 for support of the Environmental***
22 ***Information Program at the Mid-Range model identified in the CDL/LoC***
23 ***Environmental Information Project: California Digital Library Technologies***
24 ***Report, September 10, 1999, until the February 2000 meeting.***
25

26 Bray reported on participating libraries in the RAND California Trial Database
27 Project, Exhibits D & E, and stated that participation continues to increase. Bray
28 commented on the work involved in authentication and authorization areas and in

1 determining eligibility during the formative period for libraries interested in participating.
2 Bray reported that the Encyclopaedia Britannica is now available free with advertising.
3 Bray stated that the list of “RAND Participants by Type of Library,” Exhibit E, will be
4 corrected to indicate the seven community colleges now listed under private are correctly
5 indicated as community colleges.

6 **Access Services: Multitype Loan Program**

7 Fong called on Tom Andersen, CLSA Program Coordinator, for the follow-up
8 report on the Interlibrary Loan Pilot Program. Andersen introduced Ethel Himmel and
9 Bill Wilson, Library Consultants, and their associate, Mary Jackson from the Association
10 of Research Libraries. Andersen stated that these consultants were hired to first
11 investigate what other states do in the area of funding statewide interlibrary loan and
12 direct loan. The second consideration was to produce a set of options for the Library of
13 California Board to consider regarding how new interlibrary loan and direct loan programs
14 under Library of California should be funded. In addition to the *Preliminary* and *Interim*
15 reports in the Board packet, Andersen stated that later in the year a *Final* report will be
16 produced to assist the Board on how funding Library of California loan programs can best
17 be accomplished.

18 Bill Wilson reported that their study looked at programs that are not transaction-
19 based. Wilson stated that current transaction programs under the California Library
20 Services Act are the premier transaction-based reimbursement programs in the United
21 States, and recommended that the Library of California consider its own models of
22 reimbursement programs. Wilson stated that the number of transactions, the amount of
23 reimbursement and the number of libraries involved are very high or the highest in the
24 nation. Wilson gave a Power Point presentation on “Models for Supporting Resource

1 Sharing Under the Library of California Act,” and commented on components of resource
2 sharing such as physical delivery systems, union catalogs, virtual catalogs, shared
3 electronic resources, cooperative collection development, and electronic document delivery
4 systems. Wilson called upon Mary Jackson to report on the various models seen in other
5 states. Numerous comments, questions and observations were made.

6 Dawe asked for recommendations beyond transaction-based reimbursements in the
7 final report. Wilson noted that the report is on their website and comment boxes are built
8 into the site. Andersen stated that comments would be included in the final report. Dawe
9 thanked Himmel, Wilson and Jackson for a comprehensive report and stated that the next
10 level of discussion will be in February.

11 **SYSTEM ADVISORY BOARD PRESENTATIONS**

12 Dawe called for comments from System Advisory Board (SAB) Representatives.
13 Ellen Hocking, SAB Chair of the Metropolitan Cooperative Library System, representing
14 library users, stated their SAB project this year is to identify special ways that member
15 libraries have found to increase usage and encouraged the Board to continue support of
16 library services for all Californians. Hocking stated that it is important that current library
17 services not be superseded by the attention given to networking during the implementation
18 phase and stated concerns for continual need of funds for updating software and hardware.

19 Dotty Conner, SAB Chair of Black Gold Cooperative Library System, spoke on
20 their Board activities and handed out samples of the 43,000 book covers prepared in eight
21 languages that were distributed to middle-school children in their System area. Conner
22 asked the Library of California Board in its planning process to not forget the System
23 Advisory Board citizen participation and to encourage citizen input.

24 A System Advisory Board recognition luncheon followed.

1 **PRESENTATION FROM HEMET VALLEY HOSPITAL LIBRARY DIRECTOR**

2 Kathy Aaron, Executive Director, Inland Library System and SIRCULS, the
3 multitype library cooperative, introduced Dixie Cirocco, Medical Librarian and Director at
4 Hemet Valley Hospital, a longtime member of the SIRCULS network.

5 Cirocco provided background on the Hemet Valley Hospital, its Medical Library
6 and her work there as Librarian. From the inception of the interlibrary networks, Cirocco
7 stated that Hemet Valley Hospital Library has been connected with SIRCULS (San
8 Bernardino, Inyo, Riverside Counties, United Library Services) and that the hospital
9 library recognizes the value of interlibrary networks. Cirocco stated that she sees a mutual
10 benefit for the Library of California and special libraries. She spoke of the relationship
11 between Hemet Public Library and Hemet Valley Hospital Library, a special library that
12 provides valuable consumer health information to Hemet Public Library, information that
13 the Public Library is otherwise unable to provide its patrons. Cirocco stated further that
14 the Library of California enables a small collection such as Hemet Medical Library to
15 have access to much greater resources.

16 Dawe directed the meeting return to Support Services.

17 **Support Services: CLSA Statewide Database**

18 Kallenberg stated that the Support Services Committee reviewed the material in
19 the Board packet, and that staff has no additional information to report.

20 **Regional Library Network Development**

21 Gibson reported that Planning Region VIII is considering returning to plan with
22 Region II, and an update will be reported in February. Gibson reported that the California
23 State Library received all of the quarterly narratives and financial reports for planning
24 grants from each Planning Region for the July to October 1999 quarter, and that there are

1 no crucial issues within them. Gibson stated that staff would continue to review them for
2 issues that require assistance to any Planning Region or for issues to be brought before the
3 Board in February. Gibson stated that an updated copy of Exhibit C, the draft “Library of
4 California Regional Library Network Legal Organizational Models” from McDonough,
5 Holland & Allen, Attorneys at Law, would be sent to the Board.

6 Gibson gave the Board copies of the Region I Data Book created by the Institute
7 for the Future and shared a copy of demographic data of the remaining seven Planning
8 Regions for the Board’s information. At the October 26th Regional Contacts Meeting,
9 Gibson reported that Planning Regions were informed that it could be possible to get
10 additional financial assistance or at least for them to request additional financial assistance
11 if needed in developing their Regional Network.

12 Kallenberg commented that in the McDonough, Holland, & Allen draft, it is
13 difficult to understand what the distribution of assets to members meant regarding not-for-
14 profit corporations. Gibson stated that the final report from McDonough would clarify
15 that section on the distribution of assets.

16 Gibson stated that LoC staff would work with the Support Services Committee
17 Chair on documents for Plans of Service for Regional Networks.

18 Gerald Maginnity, Mountain Valley Library System, Planning Region III, raised
19 the issue of insufficient current year funding and the projection of planning to continue for
20 another year. Upon receipt of Planning Region III’s letter requesting additional funding,
21 Gibson proposed that staff would review the request and work with the Support Services
22 Committee for a recommendation for Board consideration in February.

23 Dawe directed the meeting return to Access Services.

24 **Access Services: Expanded Interlibrary Loan Pilot Programs**

1 Andersen stated there was no additional information to add to the report and noted
2 that the participation in the interlibrary loan pilot has increased from 53 to 106 libraries.

3 **Access Services: CLSA ILL/Direct Loan Programs**

4 Habbestad reported that first quarter interlibrary loan/direct loan payments have
5 been made and that transaction levels appear to be stabilizing in direct loans and
6 increasing some in ILL in the first quarter. She stated that a report would be made to the
7 Board in February on the status of the Budget Change Proposal from the Governor's
8 Office.

9 **Access Services: Young Adult Services**

10 Fong called upon Bessie Condos Tichauer, Children and Youth Services
11 Consultant, for a report to the Board. Tichauer reported on the four statewide training
12 sessions on Young Adult Services held in National City, Santa Cruz, Emeryville and Los
13 Angeles. All sessions were well attended, each with a teen panel. Results indicated that
14 teens are requesting library services that are included in the Young Adult Services
15 statewide program design adopted by the Board (Document 24). Tichauer reported that
16 the following were recurring issues at the Public Hearings for youth: health information
17 and education needs, the need to have youth involvement, the need to provide a safe and
18 non-threatening environment, the need to have partnering and collaboration among
19 agencies that provide services for adolescents, and the need to have programs that respond
20 to community needs. Tichauer commended Assemblywoman Susan Davis from San
21 Diego for her interest in and support of services needed for California's Adolescents.

22 Although no action of the Board is required on Youth Services at this meeting,
23 Steinhauser stressed the need to have Board assistance and support with the Legislative
24 approach.

1 **Access Services: State Reference Centers Program**

2 Fong called upon Will for an update. Will stated there is no action required and
3 gave an update. Will reported that the California State Library submitted a Budget
4 Change Proposal for the Library of California that included the State Reference Centers
5 Program which would take place in 2000/01, if successful. Will reported that Dr. Starr
6 approved an LSTA grant to continue First Source which provides backup for the System
7 Reference Center Program through Los Angeles Public Library. Will stated that Loma
8 Linda University, Riverside Public Library and the Systems of Inland and Serra will be
9 featured at the California Library Association Conference on Sunday, November 14, 1999,
10 in a Consumer Health Program, a pilot project co-sponsored by the State Library and the
11 Pacific Southwest Regional Medical Library, in which different types of libraries work
12 together to answer the needs of consumer health information. Will stated an evaluative
13 report on the First Source project will be brought to the Board in February.

14 **OPEN FORUM**

15 Gerald Maginnity, System Coordinator, Mountain Valley Library System, Region
16 III, thanked staff for updates on program issues and for organization of the agenda packet.

17 Ann Coppin, System Coordinator, South State Cooperative Library System, stated
18 that South State is trying some electronic licensing. Block purchases of the OCLC First
19 Search usage are being made available at all of the reference desks in member libraries,
20 and the City of Palmdale has even made access available at public terminals.

21 Valerie Meyer, representing SLS and Planning Region IV, Arroyo Seco Planning
22 Region, invited the Board to the Third Annual SLS-MCLS Meeting on April 10, 2000, at
23 the Brand Library a joint-use-facility with the Glendale Public Library and Art Gallery.

1 Linda Wilson, MCLS Chair, thanked the Board for the customer service grants;
2 they've acted as a catalyst for a December 2, 1999 meeting on additional customer service
3 training for member libraries.

4 Annette Milliron, Coordinator, North Bay Cooperative Library System and
5 Planning Region VIII, informed the Board that CPS, which provides Super Search, is
6 merging with the Ameritech Library System Resource Sharing Software, which will
7 provide a stronger search engine for interlibrary loan, and that MCLS recently acquired
8 the Ameritech RFF System which will provide broader statewide connections. She
9 reported that North Bay Cooperative will begin borrowing from PLS through Super
10 Search and has added three new members to that system.

11 Kathy Aaron, Executive Director, Inland Library System and SIRCULS stated that
12 the SIRCULS network has grown by seven or eight members. She announced that the Los
13 Angeles Times is sponsoring the year 2000 Summer Reading Program; Inland Library
14 System, MCLS and Santiago Library System will be working together to do a coordinated
15 Summer Reading Program. She also noted that Planning Region V efforts are going well,
16 with the Bylaws Committee headed by Sue Swisher.

17 Jim Kirks, Coordinator, North State Cooperative Library System and part of
18 Planning Region I, asked if audience agenda packets could be three-hole punched. Kirks
19 welcomed Paque to North State on December 3, 1999.

20 Judith Segel, Coordinator, Black Gold Cooperative Library System and part of
21 Planning Region VII, welcomed the prospects of the California State Library magazine
22 and newsletter.

23 Sue Swisher, Coordinator, Serra Cooperative Library System and part of Planning
24 Region V, stated that as a representative to the meetings with the McDonough, Holland &

1 Allen law firm, she appreciated the work that is being done and the follow-up on
2 comments made to get centralized advice; having one law firm for everyone, for example,
3 is extremely helpful in writing bylaws.

4 **BOARD COMMENTS**

5 Kallenberg expressed appreciation for work of the staff and being informed of
6 transitional changes in staff.

7 Steinhauser welcomed Paque to Library of California and congratulated Will on
8 her new role in the California Research Bureau. She thanked staff for the organization of
9 the agenda packet, Anne Marie Gold and Joan Frye Williams for their reports and
10 expressed concern about the recruitment crisis mentioned by Williams. She stated the
11 need for everyone to publicize, market and advocate for the Library of California. She
12 expressed hope that Assemblywoman Susan Davis will carry the legislation on Young
13 Adult Services and thanked the public for letters written on behalf of SB 571 for the FFL
14 program.

15 Kennedy thanked staff for always being open and positive to any Board
16 suggestions. She stated the need to tighten up the communication between staff and the
17 Planning Regions, and among Planning Regions. She asked Paque to be cognizant of the
18 needs of the end user.

19 Purucker stated that the Black Gold Public Libraries book covers were a good
20 promotion and recommended them for all libraries. She reiterated the request and need for
21 the CSL newsletter. She thanked staff for helpful and knowledgeable responses, was
22 impressed with the content of reports, is excited about the work being done on Young
23 Adult Services, and looks forward to getting a full text periodical database.

1 Tuttle thanked staff for hard work done with the Library of California; she was
2 impressed with Williams report, particularly where it said patrons would be learning to
3 place their own holds on library materials and sending emails to branch libraries, and she
4 welcomed the CSL newsletter.

5 Fong expressed thanks for the presentations and reports and is grateful for
6 information from the field. She also supports the idea of the newsletter and expressed
7 thanks to the Board, Committee Members, staff, Dr. Starr, and to President Dawe for
8 running a wonderful meeting.

9 Starr expressed appreciation to all.

10 Dawe thanked Dr. Starr and staff for the amount of information and concepts
11 brought forward and stated that the reports were excellent. He welcomed Paque. He
12 asked Board Members to contact him regarding what committees they would like to serve
13 on and to send him or Gibson items for the February 2000 agenda. Dawe indicated the
14 need to now think about how to accomplish the principles outlined in the Himmel &
15 Wilson study on resource sharing. In assuming some responsibilities on Proposition 14 in
16 an individual role, Dawe asked for those also interested, any Board Member in an
17 individual role or anyone in the audience, to contact him.

18 **AGENDA BUILDING**

- 19 ➤ Follow-up on SB 571 Families For Literacy.
- 20 ➤ Follow-up on Budget Change Proposals.
- 21 ➤ Making the Board more knowledgeable about the legislative process. Calderon
22 and Spence agreed to lead a lunch session on legislative guidelines/advocacy
23 training.
- 24 ➤ Legislative survey of Board Members before the February meeting.

- 1 ➤ Regional Library Network status updates will be presented in writing to the Board;
2 no presentation time is to be scheduled in the agenda.

3 **ADJOURNMENT**

- 4 There being no further business to come before the Board, the meeting was
5 adjourned at 3:20 p.m. on Friday, November 12, 1999.